



Catholic Education Board of Management

34B Belmont Circular Road, Belmont
Email: cebm@cebm.org.tt
Tel: 1-868-607-CEBM: Fax: 1-868-624-8940

APPLICATION FOR THE USE OF C.E.B.M. SCHOOL BUILDINGS AND GROUNDS

INFORMATION ON APPLICANT/ORGANISATION

Name _____

Address _____

Contact Person _____

Position held in Organisation _____

Address _____

Office No. _____ Mobile No. _____ E-Mail _____

SCHOOL BUILDING/GROUNDS INFORMATION

Name of School: _____

Purpose for use: _____

Period of use: from _____ To _____ Time _____ to _____

Areas to be used _____

List Activities to take place: _____



USE OF THE CEBM PROPERTY CONTRACT

I agree to abide by the terms and conditions outlined by **the CEBM** . For use of the school. I also agree to indemnify the school against any loss or damage of whatever nature arising out of the event/activity.

Signature of Applicant

Name of Applicant

Date: _____

Signature of Applicant

Name of Applicant

Date: _____

SCHOOL PRINCIPAL'S RECOMMENDATION:

Principal's recommendation: Yes _____ No _____

Reason: _____

Payment:

Gratis _____ Rental Fee:\$ _____ Refundable Caution Fee:\$ _____

(No damages incurred)

Cancellation Refund: % _____

Principal's Signature: _____

APPROVAL:

Application approved: Yes _____ No _____

Reason: _____

Conditions: _____

Signature . _____ Date _____

From CEO Catholic Education Board for Parish Priest /Parish Administrator (Primary)