



# Catholic Education Board of Management

34B Belmont Circular Road, Belmont

Email: [cebm@cebm.org.tt](mailto:cebm@cebm.org.tt)

Tel: 1-868-607-CEBM: Fax: 1-868-624-8940

---

## Confidential Form for Teacher Upgrade

### Note to Applicant:

- You are requesting an endorsement from the **Catholic Education Board of Management Ltd.** for teacher upgrade.
- This Board is responsible for assuring the preservation of the Catholic character of the school.

### Note to School Manager

When you have completed this form please do not return to the applicant, but send directly to: **Catholic Education Board of Management** at the above address.

*Please note that this form is also available online at [catholicitt.org/education-2/catholic-education-board/](http://catholicitt.org/education-2/catholic-education-board/) and can be emailed when completed.*

---

### Applicant's Full Name:

Surname \_\_\_\_\_

Christian Names \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Do you know the Applicant? \_\_\_\_\_

A confidential character reference should be attached.

### The APPLICANT as a Practicing CATHOLIC

- Attends school Mass \_\_\_\_\_
- Receives Holy Eucharist \_\_\_\_\_
- Prepares pupils for Mass \_\_\_\_\_
- Actively instructs pupils in the faith \_\_\_\_\_
- Actively participates in School Religious Exercises (retreats, assemblies) \_\_\_\_\_
- Does the applicant's behaviour and character reflect or enhance the Catholic Ethos?  
\_\_\_\_\_

**The Applicant and Catholic Religious Education.**

Has the applicant within recent times been involved in teaching the faith, or involved in any programme of studies or religious formation?

---

**Does the applicant’s class reflect any element of the Catholic ethos?**

---

**The Applicant’s Social Contribution to the School Community**

---

**The Applicant as a Class Teacher**

---

---

Please give a brief assessment of the applicant for upgrade as stated above, being able to impart human qualities, and as well the applicant’s personality and character enhancing the teaching profession.

---

---

**The Applicant for upgrade in any Catholic school.**

Would you recommend the applicant for upgrade in any Catholic school, as well as your parish?

---

**Parish Interviewing Panel.**

---

Priest Manager/Parish Priest



---

**CEBM Official Use;**

**Dispatched:** \_\_\_\_\_ **Date**

**Received:** \_\_\_\_\_ **Date**

**Remarks:**

---

---

---

---

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**