



THE ROMAN CATHOLIC ARCHDIOCESE OF PORT OF SPAIN
Health, Safety and Environment Team
c/o Archbishop's House, 27 Maraval Road, Port of Spain

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Bulletin # 2

Social Assistance from the Government during the COVID-19 Crisis

In this Bulletin, we provide information on the measures that Government will put in place to bring financial relief to vulnerable persons during the COVID-19 crisis.

Although the information in this Bulletin may not be applicable to you, please share it with anyone whom you know needs the relief but does not know how to go about making the necessary application. We ask, if necessary, that you provide assistance to them to complete and submit the Application Form(s).

The information is presented in two Sections:

1. An overview of the "Social Support Measures" document
2. A list of links to Ministry of Labour websites

Section One

A digitalized copy of the document entitled “**Social Support Measures**” is provided ([click here](#)). This document was produced by The Ministry of Social Development and Family Services in collaboration with The Ministry of Labour and Small Enterprise Development. It summarizes benefits available to employed and self-employed persons, with reduced incomes, and those who have lost their employment.

Revised (Fillable) [Salary Relief Grant \(SRG\)](#) Application Form

The Government has now made available a **fillable** Salary Relief Grant Application Form ([click here](#)). The Application Form is much shorter (now four pages) than the previous form and is more user-friendly.

❖ How To Apply (Those who are within the NIS System)

1. Download the fillable Application Form ([click here](#))
2. Fill in all relevant sections of the Application Form
3. The present or last employer is also required to complete the relevant section of the Form
4. (a) Print the completed Form (b) have it signed by both the Applicant and the Employer (c) scan it and (d) e-mail it to sg@gov.tt together with a scanned copy of each of the required supporting documents listed on page 4 of the Application Form.
5. An alternative to e-mailing the Application Form and supporting documents is to drop them off in a sealed envelope to one of 15 TTPost locations listed on the Ministry of Finance website ([click here](#))

Please note: Persons who are outside of the NIS system, will be dealt with in Phase 2 of this Grant

Section Two

The Ministry of Labour has several websites that provide important information for applicants applying for various benefits provided by the Government.

These links, listed below, provide the following;

- ❖ Information on applicant eligibility for different benefits (Qualification Criteria)
- ❖ Guidelines for applying for assistance.
- ❖ Downloadable application forms to be completed when applying for different benefits
- ❖ A list of documents to be submitted with completed application forms, and
- ❖ A list of locations to which Application Forms are to be submitted, depending on the applicant's place of residence

For Employers/Employees

<http://molsed.gov.tt/images/Form A - Employers - Employees Guidelines.pdf>

<http://molsed.gov.tt/images/Form A Corvid 19 amended - FINAL.pdf>

For Self-Employed Individuals

<http://molsed.gov.tt/images/Form B - Self-Employed Guidelines.pdf>

<http://molsed.gov.tt/images/Form B COVID 19 Amended - FINAL.pdf>

Additional sources of financial relief

In addition to the assistance available from Government Ministries (see above), most financial institutions are offering clients who have loans with them, deferment of monthly repayments for periods ranging from 3 to 6 months.

This deferral facility will provide additional money to households where monthly incomes have been eroded or reduced.

So, do inform and advise others on ways of mitigating their challenging financial situations during the COVID-19 pandemic.