

Vacancies

The Eternal Light Community Vocational School, a Catholic institution, is seeking mentors for its new School in Sealots.

Interested persons should email their applications and resume to elcvssealots1703@gmail.com.

The deadline date for receipt of applications is **October 15**, 2022
Unsuitable applications will not be acknowledged.

THE ETERNAL LIGHT COMMUNITY VOCATIONAL SCHOOL WOULD LIKE TO INVITE APPLICATIONS FROM QUALIFIED NATIONALS TO JOIN OUR DYNAMIC ORGANIZATION FOR THE POSITIONS OF:

Cosmetology & Aesthetics Instructor

Duties and Responsibilities: -

- Learning and adapting the course curriculum.
- Setting out lesson plans.
- Ordering stock supplies for each course.
- Teaching students the skills of the beauty trade.
- Setting out written and practical tests.
- Grading tests.
- Mentoring students and providing emotional support.
- Overseeing examinations and final practical tests.
- Providing course feedback to the vocational school.
- Performs any other related duties assigned.

The applicant should possess:

- A certificate or higher qualification from a recognised institute in cosmetology and at least ten (10) years' experience in the field.
1. Certificate of Good Character
 2. Ability to teach AT LEAST three (3) of the following six (6) skills: hair cutting and styling, hair colouring, waxing, braiding, nail decoration, cosmetics use and make-up application
 3. Knowledge and experience in all aspects of cosmetology.
 4. The ability to be open to lifelong learning.
 5. Sound knowledge of contemporary training methods, concepts, principles and practices.
 6. Ability to keep abreast of advanced teaching methods, including using current and future technologies to support student learning and career objectives.
 7. Capability to function in an online environment

8. Ability to work effectively in teams.
9. Effective interpersonal, organizational, written and communication skills.
10. Ability to develop and maintain productive relationships with staff, students and all persons with whom interaction is required in the execution of duties
11. Ability to work with minimum supervision.
12. Proficient in the use of MS Office/related software.

Geriatric Nursing Instructor

The successful candidate will design and deliver academic programs following the curriculum requirements of the vocational school.

Duties and Responsibilities: -

- Responsible for facilitating student learning and evaluating the theoretical and clinical learning experiences
- Participates in formulating and implanting the philosophy, conceptual framework and objectives of the school.
- Performs all activities related to the educational program.
- Selects and guides learning experiences in accordance with course objectives.
- Utilizes appropriate instructional modalities in teaching.
- Augments knowledge and skills in area of teaching responsibility.
- Fosters a climate conducive to learning.
- Participates in the selection of appropriate texts for courses.
- Teaches in assigned courses or classes as scheduled.
- Identifies students' learning needs relevant to course objectives.
- Participates in selection of clinical units which facilitates student learning.
- Selects clinical assignments aimed at correlating theory with clinical practice.
- Conducts pre and post conferences which enhance student learning.
- Observes and guides students in carrying out their clinical assignments.
- Maintains progress reports for all assigned students.
- Participates in preparation, administration, and analysis of examinations.
- Reviews students' overall progress with course faculty.
- Attends all course meetings.
- Keeps students informed of their progress through on going conferences and clinical evaluations.
- Performs any other related duties assigned.

The applicant should possess:

- An Associate degree or higher qualification.
1. Certificate of Good Character.
 2. Ability to teach first aid, patient assessment, trauma response, respiratory and cardiac emergencies.
 3. The ability to be open to lifelong learning.

4. Sound knowledge of contemporary training methods, concepts, principles and practices.
5. Ability to keep abreast of advanced teaching methods, including using current and future technologies to support student learning and career objectives.
6. Capability to function in an online environment
7. Ability to work effectively in teams.
8. Effective interpersonal, organizational, written and communication skills.
9. Ability to develop and maintain productive relationships with staff, students and all persons with whom interaction is required in the execution of duties
10. Ability to work with minimum supervision.
11. Proficient in the use of MS Office/related software.

English Instructor

The successful candidate will design and deliver academic programs following the curriculum requirements of the vocational school.

Duties and Responsibilities: -

- Planning, preparing, and delivering lessons to a range of classes and age groups.
- Preparing classroom and coursework materials, homework assignments, and handouts.
- Identifying, adapting, and designing different instructional resources and methods to meet students' varying needs and learning styles.
- Monitoring the progress of students.
- Providing periodical, informative feedback.
- Keeping accurate and complete records of students' progress.
- Responding to students' inquiries in a professional manner.
- Evaluating students' classwork and assignments.
- Recording and maintaining accurate student attendance records and grades.
- Classroom management.
- Maintaining discipline in the classroom.
- Creating a vibrant teaching atmosphere.
- Performs any other related duties assigned.

The applicant should possess:

- A Bachelor's Degree in English and five (5) years of teaching experience.
1. Certificate of Good Character.
 2. The ability to be open to lifelong learning.
 3. Sound knowledge of contemporary training methods, concepts, principles and practices.
 4. Ability to keep abreast of advanced teaching methods, including using current and future technologies to support student learning and career objectives.
 5. Capability to function in an online environment.
 6. Ability to work effectively in teams.

7. Effective interpersonal, organizational, written and communication skills.
8. Ability to develop and maintain productive relationships with staff, students and all persons with whom interaction is required in the execution of duties
9. Ability to work with minimum supervision.
10. Proficient in the use of MS Office/related software.

Mathematics Instructor

The successful candidate will design and deliver academic programs following the curriculum requirements of the vocational school.

Duties and Responsibilities: -

- Planning, preparing, and delivering lessons to a range of classes and age groups.
- Preparing classroom and coursework materials, homework assignments, and handouts.
- Identifying, adapting, and designing different instructional resources and methods to meet students' varying needs and learning styles.
- Monitoring the progress of students.
- Providing periodical, informative feedback.
- Keeping accurate and complete records of students' progress.
- Responding to students' inquiries in a professional manner.
- Evaluating students' classwork and assignments.
- Recording and maintaining accurate student attendance records and grades.
- Classroom management.
- Maintaining discipline in the classroom.
- Creating a vibrant teaching atmosphere.
- Performs any other related duties assigned.

The applicant should possess:

- A Bachelor's Degree in Mathematics and five (5) years of teaching experience.
1. Certificate of Good Character.
 2. The ability to be open to lifelong learning.
 3. Sound knowledge of contemporary training methods, concepts, principles and practices.
 4. Ability to keep abreast of advanced teaching methods, including using current and future technologies to support student learning and career objectives.
 5. Capability to function in an online environment.
 6. Ability to work effectively in teams.
 7. Effective interpersonal, organizational, written and communication skills.
 8. Ability to develop and maintain productive relationships with staff, students and all persons with whom interaction is required in the execution of duties
 9. Ability to work with minimum supervision.
 10. Proficient in the use of MS Office/related software